

Appendix 7



Schweizerische Eidgenossenschaft
Confédération suisse
Confederazione Svizzera
Confederaziun svizra

CONSULATE GENERAL OF SWITZERLAND HO CHI MINH CITY

Power of Attorney

Handing out passport/visa decision

Once the decision has been taken by the Consulate General of Switzerland the visa applicant will receive a sealed envelope with either his passport and requested visa or his passport with a standard form for notifying and motivating refusal, annulment or revocation of a visa. (Please note that an incomplete file can also lead to a visa refusal).

This envelope is handed out through the visa-application reception center either to the applicant him/herself or an authorized third party.

The applicant has the possibility to declare to receive the passport to his/her home/office address with registered mail (additional fee apply). With his signature the applicant confirms that it is his/her own choice to allow the visa-application reception center to send back his/her passport using a postal courier. The recipient's name and address on the envelope are indicated by him/herself. The applicant will take the full responsibilities in case the passport is lost and understand that neither the Swiss representation nor the visa-application reception center can assume any liability for the loss of documents submitted by courier.

The applicant may lodge a written objection against the decision of a visa refusal within thirty days from the date of reception of this envelope (date of personal reception, date of reception through third party or date when registered mail has been received).

I herewith confirm to have taken note of the above. I am choosing the following option for receiving back my passport/visa decision:

By registered mail to following address

Pick-up personally

Pick-up through third party

Last name:

Given name:

Date of birth:

Identity document:

Place and date:

Name and signature:

Appendix 7

Receipt of passport/visa decision

Herewith I confirm to have received back my passport/visa decision or the passport/visa decision I have been delegated to pick up.

Place and date:

Name and signature:

Internal use only!

The passport/visa decision was received on _____ (see attached notice of receipt of EMS)