



## SWITZERLAND VISA APPLICATION CENTRE – TURKEY

### LIST OF DOCUMENTS

#### RED CARPET VISA

**Schengen application form, original**

*One application form duly completed: in German, French, Italian, Spanish or English; personally signed by the applicant. Signed by both parents for minor applications.*

**Recent, developed identity photos**

*Two recent and identical, biometric passport-size pictures.*

**Passport, original**

*Signed passport, issued within ten preceding years, valid at least three months beyond the planned stay in the Schengen states and containing at least two empty pages.*

**Insurance, copy**

*Travel / health insurance; minimum coverage EUR 30.000, valid for all Schengen states for the whole period of the intended stay. The insurance policy must cover the costs for repatriation in case of disease, urgent medical expenses and/or hospitalization.*

**Employment certificate, original**

*Employment certificate and/or approval for leave. Shall be signed by an authorized person with the company stamp. Up to date, the duration of the stay and the warranty of return shall be clearly mentioned.*

**Passport, copy**

*Pages 1–4; last page; all pages showing extension of validity; all pages with previously obtained visas.*

**Letter of authorization for the submission by a representative, original**

*Mandatory if your application is submitted by a representative.*

**Representative ID Card or passport, original and copy**

*Mandatory if your application is submitted by a representative.*

**Applicant's ID, copy**

*Mandatory if your application is submitted by a representative.*