



VISITOR VISA / INVITATION UP TO 90 DAYS

Information sheet for people visiting relatives or friends up to 90 days (within 6 months).

REQUIRED DOCUMENTS AND GENERAL CONDITIONS:

- ☐ One (1) application form duly completed: in German, French, Italian, Spanish or English; online, by typewriter or in block letters with a blue or black pen; and personally signed by the applicant
- ☐ Signed passport, issued within ten (10) preceding years, valid at least three (3) months beyond the planned stay in the Schengen states and containing at least two (2) empty pages
- ☐ One (1) copy of the applicant's passport: pages 1–4; last page; all pages showing extension of validity; all pages with previously obtained visas
- ☐ Two (2) recent and identical, biometric passport-size pictures
- ☐ Visa application fee: EUR 80.-, children age 6 to 12: EUR 40.- (**TRY equivalence**)
- ☐ Original and one copy of a travel / health insurance; **minimum coverage EUR 30'000.- valid for all Schengen states** for the whole period of the intended stay. The insurance policy must cover the costs for repatriation in case of disease, urgent medical expenses and/or hospitalization.
- ☐ Flight reservation (roundtrip) or other proof of intended transport
- ☐ Proof of sufficient financial means - Recent bank statements turnover during the last three (3) months (original and copy)
- ☐ **Employer/Employee:** employment certificate and/or approval for leave, SGK-insurance confirmation and SGK "hizmet dökümü", income statement covering the last three (3) months (or similar), company registration in the chamber of commerce (copy), bulletin of the trade register (copy), tax scale (copy)
- ☐ **Students:** confirmation of the school
- ☐ **Pensioners:** Pensioner's booklet or bank account statement (original and copy)
- ☐ **Farmer:** Certificate issued by a chamber of agriculture
- ☐ **Minors** travelling without their legal representative(s) must bring an authorization of their legal representative(s) legalized by a notary (original and copy)
- ☐ Invitation letter of the inviting person/host(s): (in German, French, Italian or English) with the following information: personal data, address, phone number of the inviting person and the guest, duration of stay of the guest
- ☐ Copy/ies of the Swiss residence permit, Swiss passport or Swiss ID of the inviting person(s)/host(s)
- ☐ Detailed family registration certificate if related to the host(s)

The Visa Section informs the applicant about the procedure in case a **sponsorship declaration** is considered necessary. It is recommended to apply well in advance, as the decision of the competent Federal Office for Migration in Switzerland might take **2-4 weeks**. A benevolent sponsorship declaration gives no claim to a visa.

The Consulate General of Switzerland reserves the right to request additional documents and/or to summon the applicant for an interview.

Visa Section
Esentepe Mahallesi
Büyükdere Cad. No. 173
1. Levent Plaza A Blok Kat. 3
TR-34394 Levent-Sisli-Istanbul
Telefon: +90 212 283 12 93 (Mo-Do: 15:00 – 16:00)
Fax: +90 212 283 12 97
ist.visa@eda.admin.ch, www.eda.admin.ch/istanbul