



TLSCONTACT VISA APPLICATION CENTRE – KIEV

LIST OF DOCUMENTS

Family Reunion – Long Stay Visa

You wish to go to Switzerland for family reunion and would like to stay more than 90 days.

*Kindly note that for all civil related cases (such as preparation for marriage in Switzerland, marriage recognition in Swiss civil status register, family reunion for the applicants already married with Swiss citizens etc.) the applicants have to contact directly the Embassy of Switzerland. **NO appointment by TLScontact is required for such civil cases.***

- Three applications forms “Application for a long stay visa (visa D)” per person duly completed in German, French, Italian or English and signed**

In case of a temporary work lasting more than 8 days but less than 3 months per semester and less than 4 months in total within a civil year. Three application forms for a Schengen Visa (visa C) per person, including the complementary page “right to appeal” required by the Swiss authorities, duly completed in German, French, Italian or English and signed.

Each visa application form must be signed at 3 places:

- *Field no. 37*
- *Bottom of page 4*
- *Bottom of complementary page “right to appeal”.*

- Four passport-sized pictures**

Three glued on each application form, the 4th one attached.

Please note: you may refer to the information sheet “Visa forms / Photo requirements” on the website of the Embassy.

- International passport**

Which must be valid at least three months after the date when the holder intends to leave the Schengen space, containing at least two empty pages and issued within the previous 10 years.

- Copy of the first page of the international passport**

Page with personal data and photo.

- Internal passport**

The applicant must present the original and submit a copy of the internal passport.



Minors (people under the age of 18)

Written authorization from the parent not intending to take residence in Switzerland together with the child. The written authorization must have a stamp of a Notary public, be legalized by an Apostille and has to be presented in original together with 1 copy. If there is only one custodian, a court decision on sole custody, death certificate or other document must be presented. A translation of the authorization and of the further documents into German, French, Italian or English, duly legalized by a notary public, must be presented.

Additional documents for foreign spouses

Marriage certificate (duplicate) issued within the last 6 months, legalized with an Apostille, together with a translation into German, French or Italian legalized by a public notary must be presented (1 original and 1 copy).

Additional documents for children –parents married together

Birth certificate (duplicate), issued within the last 6 months, legalized with “Apostille”, together with a translation into German, French or Italian legalized by a public notary must be presented (1 original and 1 copy).

Additional documents for children–parents NOT married together

Please refer to the general information sheet concerning the registration of births abroad published in German, French and Ukrainian on the page “Service to Swiss citizens” on the website of the Embassy.