



### **LIST OF DOCUMENTS**

## Family member of EU/EEA/Swiss citizen

A short-stay Schengen visa with 'Family member of EU/EEA/Swiss citizen' as the purpose of travel is for those wishing to travel to or within Europe with family members who are EU, EEA or Swiss nationals. Certain conditions apply.

A short-stay visa lets you visit the Netherlands for a maximum of 90 days within a 180-day period. It is also valid in the other Schengen countries.

You will need to meet the following 3 conditions:

- 1. You are a family member of a citizen of the EU, Liechtenstein, Norway, Iceland or Switzerland.
- 2. Your family member will be travelling to or staying in an EU country other than the country whose nationality they possess.
- 3. You will be travelling with your family member or joining them in the country they are visiting.

If you can prove that you meet these conditions, you can get your visa faster and free of charge. You will still have to pay a service charge if you apply for your visa via the Visa Application Centre.

Please note: this procedure does not apply to family members of Dutch nationals travelling to or living in the Netherlands, unless they have recently worked/lived in another EU/EEA country or Switzerland.

#### WHO COUNTS AS A FAMILY MEMBER?

Family members are:

- Spouses/partners/common law spouses.
- Direct descendants (children) who are under the age of 21 or are dependants, including the children of the spouse or partner.
- Dependent direct relatives in the ascending line (e.g. parents), including the parents of the spouse or partner.

#### **RIGHT OF FREE MOVEMENT**

European Directive 2004/38/EC governs visa facilitation and visa exemptions for visa-requiring family members of EU/EEA/Swiss nationals. These nationals are exercising (or have exercised) their right of free movement. They may be entitled to an accelerated visa procedure and a free-of-charge visa. An EU/EEA/Swiss national is exercising their right of free movement if they move to or reside in (or have recently moved to or resided in) a member state other than that of which they are a national.

### **PARENT(S) OF DUTCH NATIONALS UNDER 18**

If you are the parent of a Dutch national aged under 18, and you want to travel to the Netherlands with your child, you can apply for visa facilitation. You can find out what requirements you must meet and which documents you need on the website of the Immigration and Naturalisation Service (IND).





### **TRAVELLING ON A VISA**

Even if you have a visa you may still be subject to checks during your trip. You must at all times meet the <u>requirements</u> for travelling without a visa. If you do not meet these requirements you may be refused entry to a Schengen country or the Schengen area.

# **DOCUMENTS REQUIRED**

- Complete the <u>online application form</u>, print it out and take it to your appointment. The application form has to be signed by the applicant. Minor applicant under the age of 18: The application form must be signed by both parents or by a legal guardian. Please DO NOT sign the name of an underage applicant.
- Get all the documents required for your application. The <u>checklist</u> explains which documents you need to provide and which requirements they must meet.

For every document submitted, you must provide the original (to show at the counter) and a photocopy (to be attached to the visa file). The documents must have been drawn up in (or translated into) Dutch, English, French or Spanish.

Your <u>biometric data</u> (fingerprints and a digital photograph) will be collected during your appointment. This will remain valid for 5 years. Some applicants, such as children under the age of 12, do not need to provide this data.

*If you apply for a <u>subsequent visa</u> within these 5 years, you do not have to provide fingerprints again.* 

Please be aware, when applying for a visa at an external service provider, it cannot be checked at the desk whether your fingerprints have been stored in the systems in the past 5 years. If it turns out the Ministry of Foreign Affairs does not have your fingerprints, you will be asked to return to the External Service Provider for a second time to register your fingerprints.

Incomplete applications may not be accepted.

### PROCESSING TIME

The earliest you can apply is 6 months before you intend to travel. You should apply no later than 15 working days before your trip.

You can track the status of your application using your track & trace code. If you have any questions about the status of your application, please contact the Visa Application Centre by visiting Contact Us page on our website.