



TLSCONTACT VISA APPLICATION CENTRE - THAILAND

LIST OF DOCUMENTS

SPORT PURPOSE

REQUIRED DOCUMENTS

- ☐ **Short stay visa application form, duly filled out, dated and signed by applicant (original)**

(Case 36 and 37 and the last two cases at the end of the Visa application form);

The visa application form must be signed by both parents in case of the minor child;

- ☐ One recent passport size color photo with white background
- a) Format 3.5 cm x 4.5 cm;
 - b) Taken from the front; without obstruction;
 - c) Recent (less than 6 months old);
 - d) Ears and eyebrows must appear on the picture;
 - e) The photo must be a close-up of your head and the top of your shoulders so that your face takes up 70-80% of the photograph.
- ☐ Passport Original and Copy
- a) with a validity of at least 3 months from departure time from Schengen Zone;
 - b) be issued within the previous 10 years;
 - c) with 2 blank pages.
- ☐ For non-Thai citizens: Evidence of legal residence / long-term visa in Thailand
- ☐ Certificate of employment, signed with original Company Stamp (document from the employer stating the applicant's position in the company, period of employment, salary and period of holidays granted). The certificate has to be valid for one month after issuing **OR**
- ☐ Business registration (in case of business owners) The certificate has to be valid for one month after issuing. **OR**
- ☐ Proof of school attendance (in case of children) The certificate has to be valid for one month after issuing. **OR**
- ☐ Retired: Proof of Pension
- ☐ Invitation letter
- ☐ Registration confirmation + program
- ☐ Bank statement for last 3 months – savings is also accepted, preferably where we can see the salary
- ☐ For a minor: Birth Certificate or proof of custody
- ☐ For a minor traveling alone, Consent of both parents, issued by City Hall



- ☐ For a Minor: Letter of sponsorship **in case** of financial support from parents
- ☐ Travel plan – dates, travel routes, activities, indicating people travelling together
- ☐ Flight ticket booking – booking is enough, but each and every route
- ☐ Accommodation (private / hotel)
- ☐ Travel insurance – Schengen Zone / Worldwide destination, not Hungary, list of accepted insurance companies: <https://bangkok.mfa.gov.hu/eng/page/c-visa-information>
- ☐ Proof of previous Schengen visa (if any, copies of all of them)
- ☐ Further info: <https://bangkok.mfa.gov.hu/eng/page/c-visa-information>

Important information:

- ***Document in Thai language should be translated in English***
- *Additional documents, even if not featured in the list above, may be required by the Embassy.*
- *We recommend you to book an appointment 1 week before your Visa application.*
- *You can submit your application at the earliest 180 days before your planned visit.*
- *The visa fee is non-refundable if the visa is denied.*
- *A later change to the purpose of the visit is not admissible. A prolongation of the visa is not possible. In both cases, a new application has to be entered.*