



## TLSCONTACT VISA APPLICATION CENTRE – Thailand

### LIST OF DOCUMENTS

#### TOURISM VISIT

***You are going to Portugal for tourism visit and will stay no longer than 90 days.  
Documents in Thai language must be legalized and translated into English or in Portuguese.***

**Short stay visa application form, duly filled out, dated and signed by applicant (original)**

*(Case 36 and 37 and the last two cases at the end of the Visa application form);*

*The visa application form must be signed by both parents in case of the minor child;*

*It is mandatory that the mentioned data information on the Schengen visa application form such as addresses, phone numbers etc. has to be identical with the personal data of the applicant.*

**Passport Original and Copy**

*a) with a validity of at least 3 months after the intended stay;*

*b) be issued within the previous 10 years;*

*c) with 2 blank pages.*

**One recent passport size color photo with white background**

*Format 3.5 cm x 4.5 cm;*

*Taken from the front; without obstruction;*

*Recent (less than 6 months old);*

*Ears and eyebrows must appear on the picture;*

*The photo must be a close-up of your head and the top of your shoulders so that your face takes up 70-80% of the photograph.*

**Copy of the round trip reservation and detailed itinerary**

*including dates and flight numbers specifying the dates of entry and exit from the territory of the Member State (including itinerary to additional Schengen States).*



**Travel Medical Insurance**

*minimum coverage of 30,000.00 Euros; covering the entire period of the intended stay and any expenses for repatriation, urgent medical treatments, emergency hospital treatment, death and valid for all the Schengen States.*

**Proof of accommodation**

- **Hotel confirmed reservation** for the all the period of the intend stay- referring the name of the applicant (if for example it's a couple please present that information), date of arrival and departure and all the hotel contacts or
- **For family/friends visit** – present the application form “**Termo de responsabilidade**” dully filled by the inviting person referring if is responsible for accommodation or for all the costs and **must be dully notarized**.
- Proof of the relationship with the host or inviting party: as applicable a birth or marriage certificate or family book (authenticated by the Thai MFA), a photocopy of the bio data page of the passport and travel history of the sponsor in case of non-legal relationship, proof of correspondence (boyfriend/girlfriend).
- Copy of real estate property (title-deed), bank account, marriage certificate, birth certificate of children (if relevant or other proof of social or financial ties in Thailand).

**For minors**

- The minor's birth certificate (authenticated by the Thai MFA)
- certified copies of ID/passport of both parents;
- Proof of custody (e.g. marriage certificate, divorce certificate, registration of residence) (authenticated by the Thai MFA)
- If the minor travels alone: certified parental consent by both parents signed and verified by a legal entity (e.g. municipal registration office or Court) (authenticated by the Thai MFA).
- If the minor travels with only one parent, the other parent must produce the consent certified and verified by a legal entity (e.g. municipal registration office or Court) (authenticated by the Thai MFA).
- If any parent deceased, then certified copy of death certificate. An unabridged birth certificate should be submitted or the official documents/court decisions establishing the minor's parents/legal guardians (authenticated by the Thai MFA).

**For non-Thai citizens**

- Residence permit or temporary residence permit, valid at least three months beyond the planned stay in the territory of the Member States.



**Proof of sufficient means of subsistence during the intended stay**

*Bank statement for the past three months with bank stamp;*

**For non-employed applicants** - bank statement for the past three months from the sponsor with a copy of ID/Passport of that person;

*in case of a pre-paid tour covering all the expenses, **details of the tour with a proof of payment to the tour operator should be provided.***

**For Students:**

- Letter from school/college/university in Thailand certifying the student status of the applicant;
- **If minor** – Letter from school confirming enrolment. For holidays – Term of responsibility from the person responsible for the child whilst on holiday duly notarized.

**For employees:**

- Proof of employment: a company registration and a statement of employment, indicating the number of vacation days granted, the position in the company and the monthly salary.

**Self-employed:**

- Evidence of business ownership (company registration).  
**\*Translated and authenticated by the Thai MFA**

**For Family members EU/EEA:**

- Confirmation of the family ties with the EU/EEA citizen;
- Copy of the EU/EEA family member round trip reservation and detailed itinerary including dates and flight numbers specifying the dates of entry and exit from the territory of the Member State