



## TLSCONTACT VISA APPLICATION CENTRE - RUSSIA

### LIST OF DOCUMENTS

#### JOIN PARENTS ART 40 TER

***Visa for Family Reunification to join Parent(s) (For people whose parent(s) are Belgian citizen(s) who reside(s) in Belgium. (Art. 40 Ter) (Long Stay Visa)***

- *Official documents issued in Russia or in Belarus, Armenia, Kazakhstan, Uzbekistan, Tajikistan and Kyrgyzstan must be apostilled/legalized and accompanied with a translation that must be apostilled/legalized.*
- *More information about documents please find on the link [here](#).*

***Please provide 3 files (original + 2 sets of copies) following the order of above mentioned documents:***

### MANDATORY DOCUMENTS

**Original of passport**

- *Should be signed by the applicant;*
- *Should be valid for one year after the visa issuance date;*
- *Should contain at least one double blank page reserved for visas (blank front and back) for each applicant (if a child travels with parent in the parent's passport, there should be 2 blank pages (blank front and back), i.e. 4 blank pages);*
- *Without any damages.*

**Two Long stay visa application forms**

- *Duly completed on [Visa-On-Web](#) in German, Dutch, French or English;*
- *Printed form with a bar code;*
- *Dated and signed by the applicant in person;*
- *In case of minors (below the age of 18), the application form needs to be signed **by parents or person exercising legal guardianship**.*

*For family members or groups application form must be filled in for each individual.*

**Confirmation of administrative fees payment (original document + 2 copies)**

- *A contribution for administrative cost must be paid directly to the Ministry of Interior prior to submitting an application, please click [here](#) to find all the information on the cost, how to proceed and the exemptions.*

**Two identity photos**

- *2 identical, recent passport photographs, meeting Schengen photo requirements (two glued on each of application form).*



## PROOF OF TRIP PURPOSE

**Identification document of inviter (2 copies)**

- *The copy of the Belgian ID card of inviter.*

**Solvency proof (2 copies)**

- *The sponsor must demonstrate that he / she has a means of support (salary slips of the last 12 months or last tax declarations );*
- *Exemption from solvency proof if the applicant is less than 18 years old AND applying alone;*
- *if the applicant is between the ages of 18 and 21, the Belgian sponsor must demonstrate that he has a means of subsistence;*
- *If the applicant is over 21 years of age, the applicant must show that he is dependent on the Belgian citizen and that the Belgian citizen must show that he has a means of subsistence.*

**Proof of accommodation (2 copies)**

- *Evidence that the person you will join has an adequate housing (property act, registered lease).*

**National Belgium Medical insurance (2 copies)**

- *Evidence that the person you will join has a medical insurance valid for himself/herself and all his/her family members.*

**Applicant's birth certificate**

- *Original document with Apostile and translation with Apostile + 2 copies*

**Parental consent (original document with Apostile and translation with Apostile + 2 copies)**

- *Permission of your legal representative indicating that you are authorized to leave the country and settle in Belgium.*

**A copy of your parent's marriage certificate (2 copies)**

- *If you are applying for a visa as a descendant of your parent's spouse.*



## OTHER DOCUMENTS

**Copy of document proving legal residence in Russia/Jurisdiction (original document + 2 copies)**

*All non-Russian citizens living in Russia have to be legal residents of the Russian Federation and need to present the relevant documents (copy of residence permit, long-term visa or FMS registration).*

*Applicants residing in Kazakhstan, Belarus, Armenia, Uzbekistan, Tajikistan and Kyrgyzstan **aren't required** to provide proof of legal residence in Russia.*

**Copy of internal passport (2 copies)**

- *Copies of all pages with any stamps in it (the applicant's bio data, issued international passports, marital status and registration in Russia etc.).*

**Consent for processing of personal data**

- *Please visit Links and Downloads page on our website to download the form, complete it according to the internal passport and attach with all your documentation.*

**Declaration of preferable language**

- *Please download the form Declaration of preferable language that can be found at section Links and Downloads page on our website, complete it, sign and attach with all your documents.*