



## TLSCONTACT VISA APPLICATION CENTRE - RUSSIA

### LIST OF DOCUMENTS

#### JOIN FAMILY NON-EU CITIZENS ART 10 & 10BIS

*Visa for Family Reunification (For people whose relative is a non-citizen of a European Member state nor of the EEA (Art. 10 & 10bis) (Long Stay Visa)*

- Official documents issued in Russia or in Belarus, Armenia, Kazakhstan, Uzbekistan, Tajikistan and Kyrgyzstan must be apostilled/legalized and accompanied with a translation that must be apostilled/legalized.
- More information about documents please find on the link [here](#).

**Please provide 3 files (original + 2 sets of copies) following the order of above mentioned documents:**

### MANDATORY DOCUMENTS

**Original of passport**

- Should be signed by the applicant;
- Should be valid for one year after the visa issuance date;
- Should contain at least one double blank page reserved for visas (blank front and back) for each applicant (if a child travels with parent in the parent's passport, there should be 2 blank pages (blank front and back), i.e. 4 blank pages);
- Without any damages.

**Two Long stay visa application forms**

- Duly completed on [Visa-On-Web](#) in German, Dutch, French or English;
- Printed form with a bar code;
- Dated and signed by the applicant in person;
- In case of minors (below the age of 18), the application form needs to be signed **by parents or person exercising legal guardianship**.

*For family members or groups application form must be filled in for each individual.*

**Confirmation of administrative fees payment (original document + 2 copies)**

- A contribution for administrative cost must be paid directly to the Ministry of Interior prior to submitting an application, please click [here](#) to find all the information on the cost, how to proceed and the exemptions.

**Two identity photos**

- 2 identical, recent passport photographs, meeting Schengen photo requirements (two glued on each of application form).



## PROOF OF TRIP PURPOSE

**Identification document of inviter (2 copies)**

- *The copy of the Belgian ID card of inviter.*

**Solvency proof of family member (original document + 2 copies)**

- *The family members in Belgium must show that they have regular and sufficient income and that they can support the family without help from public funds (salary slips of the last 12 months or last tax declaration).*

**Proof of accommodation (2 copies)**

- *Evidence that the person you will join has an adequate housing (property act, registered lease).*

**Proof of relationship (original document with Apostile and translation with Apostile + 2 copies)**

- *Birth certificate, marriage certificate*

**Applicant's birth certificate (optional)**

- *Original document with Apostille and translation with apostille + 2 copies (this document is not needed for the visa application itself but may be asked at the city hall in Belgium at the moment of registration).*

**Police Clearance (original document with Apostile and translation with Apostile + 2 copies)**

- *An extract from your criminal record (Police clearance), not more than six months prior to the date of application.*
- *Minors (under 18 years old) are exempted from this requirement.*

## OTHER DOCUMENTS

**Medical certificate (original document + 2 copies)**

- *A medical certificate issued by a [medical center approved by the Embassy of Belgium](#) and dated less than six months before the date of application submission*

**Copy of document proving legal residence in Russia/Jurisdiction (original document + 2 copies)**

*All non-Russian citizens living in Russia have to be legal residents of the Russian Federation and need to present the relevant documents (copy of residence permit, long-term visa or FMS registration).*

*Applicants residing in Kazakhstan, Belarus, Armenia, Uzbekistan, Tajikistan and Kyrgyzstan **aren't required** to provide proof of legal residence in Russia.*



**Copy of internal passport (2 copies)**

- *Copies of all pages with any stamps in it (the applicant's bio data, issued international passports, marital status and registration in Russia etc.).*

**Consent for processing of personal data**

- *Please visit Links and Downloads page on our website to download the form, complete it according to the internal passport and attach with all your documentation.*

**Declaration of preferable language**

- *Please download the form Declaration of preferable language that can be found at section Links and Downloads page on our website, complete it, sign and attach with all your documents.*