



## TLSCONTACT VISA APPLICATION CENTRE - RUSSIA

### LIST OF DOCUMENTS

### COHABITATION VISA

#### *Cohabitation Visa (Schengen Short Stay Visa)*

- *Official documents issued in Russia or in Belarus, Armenia, Kazakhstan, Uzbekistan, Tajikistan and Kyrgyzstan must be apostilled/legalized and accompanied with a translation that must be apostilled/legalized.*
- *More information about documents please find on the link [here](#).*

**Please provide 3 files (original + 2 sets of copies) following the order of above mentioned documents:**

### MANDATORY DOCUMENTS

**Original of passport**

- *Should be signed by the applicant;*
- *Should be valid for one year after the visa issuance date;*
- *Should contain at least one double blank page reserved for visas (blank front and back) for each applicant (if a child travels with parent in the parent's passport, there should be 2 blank pages (blank front and back), i.e. 4 blank pages);*
- *Without any damages.*

**Two Schengen application forms**

- *Duly completed on [Visa-On-Web](#) in German, Dutch, French or English;*
- *Printed form with a bar code;*
- *Dated and signed by the applicant in person;*
- *In case of minors (below the age of 18), the application form needs to be signed **by parents or person exercising legal guardianship**.*

*For family members or groups application form must be filled in for each individual.*

**Two identity photos**

- *2 identical, recent passport photographs, meeting Schengen photo requirements (two glued on each of application form).*



## PROOF OF TRIP PURPOSE

### Proof of Host's financial means (original document + 2 copies)

*In case host side undertakes the costs for the period of stay in Belgium, proof of host's financial means should be provided:*

- *Declaration of commitment (annexe 3Bis/bijlage 3Bis object of the stay: cohabitation) from the Municipality in Belgium (original + copy);*
- *Salary slips of the last three months, bank statements, income tax papers;*
- *Family composition.*

### Proof of accommodation (2 copies)

- *Evidence that the person you will join has an adequate housing (property act, registered lease).*

### Identification document of inviter (2 copies)

- *The copy of national ID card of inviter.*

### Proof of marital status – unmarried (original document with Apostile and translation with Apostile + 2 copies)

- *Document proving that the two partners are not married, dated less than six months before the date of the application.*

### Applicant's birth certificate – optional (original document with Apostile and translation with Apostile + 2 copies)

- *This document is not needed for the visa application itself but may be asked at the city hall in Belgium at the moment of registration.*

### Proof of relationship (original document + 2 copies)

- *History of the relationship and proof of the permanent and stable character of the relationship (e.g. tickets, letters, photos, etc).*

### Medical certificate (original document + 2 copies)

- *A medical certificate issued by a [medical center approved by the Embassy of Belgium](#) and dated less than six months before the date of application submission.*

### Police Clearance (original document with Apostile and translation with Apostile + 2 copies)

- *An extract from your criminal record (Police clearance), not more than six months prior to the date of application.*



## OTHER DOCUMENTS

**Copy of document proving legal residence in Russia/Jurisdiction (original document + 2 copies)**

*All non-Russian nationals need to present **proof of legal residence** in the Russian Federation in line with federal legislation (e.g. residence permit, long-term visa or FMS registration) in the jurisdiction of the Embassy of Belgium.*

**Medical insurance policy (2 copies)**

- *Valid for Schengen area if you apply for short stay visa (**only the copy**);*
- *Your travel insurance must be valid with **a minimum coverage of € 30,000** in order to face any expenses that may arise in connection with your repatriation for medical reasons, urgent medical attention, or emergency hospital treatment.;*
- *The insurance should cover **the whole period of your stay** in Schengen area. If the visa is requested with a longer validity and multiple entries, the travel insurance only needs to cover the first trip.*

**Copy of old passport (2 copies)**

- *If you have Schengen visas for last 3 years in the old passport, it is recommended to submit copies of Schengen visas and the page with the personal data of that passport with your application.*

**Copy of internal passport (2 copies)**

- *Copies of all pages with any stamps in it (the applicant's bio data, issued international passports, marital status and registration in Russia etc.).*

**Consent for processing of personal data**

- *Please visit [Links and Downloads](#) page on our website to download the form, complete it according to the internal passport and attach with all your documentation.*

**Declaration of preferable language**

- *Please download the form [Declaration of preferable language](#) that can be found at section [Links and Downloads](#) page on our website, complete it, sign and attach with all your documents.*