



## TLSCONTACT VISA APPLICATION CENTRE – LEBANON

### LIST OF DOCUMENTS

#### LONG STAY SUBORDINATE (MORE THAN 90 DAYS)

You wish to go to Italy for subordinate work purposes and will stay more than 90 days.

All documents should be translated into English, French or Italian.

The application must be submitted at least 15 days before the intended travel date. Failing to do so may result in the application to be returned. Please note that an application without a complete set of documents may result in the refusal of the visa application.

Applicants should lodge their visa applications in their country of residence.

If you need to travel within 15 days from the date of submission of your visa application, you can keep your passport only if you attach a copy of your ticket and a copy of each page of your passport, including the blank ones. Once submitted, your passport will NOT be returned until the final decision on the visa is adopted.

#### long stay national visa application forms

Long Stay visa application forms duly completed and signed by the applicant (or the legal guardian for children) in the adequate place (fields 32 and 34), original [Download](#).

Note: it is preferable that you provide the application form typed and printed out rather than filled by hand.

#### Two identical ID photos

Two identical ID photos less than 3 months old and meeting set standards.

Size 3.5 cm x 4.5 cm, with white background, taken within 3 months.

#### Passport

Passport, original.

A full national private passport or official travel document valid for at least 15 months after the day you plan to leave your country of origin, with two blank visa pages with the mention "visa" to affix the visa sticker.

Should be issued in less than 9 years and 9 months after the expiry date of your requested Schengen visa. The photo used on the passport must resemble its holder at the time of submitting the file.

Passport, copy.

One Copy of the passport page containing personal identity information, one copy of the page containing the validity extension information, and all the pages which contain Schengen visas issued during the last 10 years with all the stamps.

*Note: holders of a special or diplomatic passport should provide a verbal note from the Lebanese ministry of Foreign Affairs*

**Nulla Osta "SUI"**

*this document should not be issued in more than 6 months from the date of the file submission and your name should be mentioned on the Italian embassy 's in Lebanon list for subordinate work (contact us to check)*

**ONLY FOR NON-LEBANESE NATIONALS RESIDING IN LEBANON/SYRIA**

**Resident Permit:** *a copy of a resident permit valid at least three (3) months after the return date from the Schengen area.*

**Work Permit:** *a copy of a work permits valid at least three (3) months after the return date from the Schengen area, if applicable.*

**Proof of entry to the Lebanese territory:** *Proof of entry to the Lebanese territory, copy.*

*This document can be a stamp on the passport or the white entry card if you cross the border with your ID.*