



Annex 32 (for student already living in Belgium)

Guarantor has to come with to the TLS to sign in front of the TLS employee after having taken an [appointment](#) for legalization

Please bring a valid ID and print of the document annex 32 in [French](#) or [Dutch](#) to be signed

As well as the requested documentation: (2 copies)

- Copy of the Belgian residence permit recto/verso of the student already in Belgium
- Copy of the admission letter of the university for the next academic year / certificate of graduation of Belgian university (in the case of annex 32 for searching an employment)
- family registry/ies proving the family relationship (up to 3rd degree)+ translated in English or French by translator and legalized by the Lebanese authorities, please note it will have to be legalized by the embassy as well (legalization fees to be paid for original document and translation).

For proof of income : (2 copies)

If the guarantor is an employee:

- ORIGINAL Certificate of employment/proof of professional activity - In English or Arabic + compulsory translation, mentioning the full address and contacts of the company, the designation, date of employment and salary. The letter must have an original signature (the name and position of the countersigning officer) and a stamp
- Copy of the commercial register (Arabic + compulsory translation) of the employer
- CNSS/NSSF Certificate proving the employment of the guarantor
- ORIGINAL Personal (on the guarantor's name) Lebanese bank statements from the last 6 months showing regular income (salaries, pension, rent etc.) + letter of the bank indicating that the funds can be transferred to a Belgian bank account

If the guarantor is an owner of a company or a partner:

- Copy of the commercial register (Arabic + compulsory translation)
- ORIGINAL Personal (on the guarantor's name) bank statements from the last 6 months showing **regular income** - s/he can submit the bank statements of the company of the last 6 months with a letter from the bank proving s/he's a signatory on this bank account+ letter of the bank indicating that the funds can be transferred to a Belgian bank account

Please note that if the bank statements are in **LBP** , the solvency will be calculated in EUR at the market rate. If the bank statements are in USD-EUR they should be from a fresh account where we can see regular income (salary, pension, rent etc...)

Please highlight your regular income (salary, pension, etc...) on the bank statements

All bank statements must be in English and must be originals + show the guarantor's name, and be stamped and signed. All information concerning annex 32 can be found on [Formal obligation | IBZ \(bosa.be\)](#)

IMPORTANT: To be able to sign the annex 32 a guarantor must have at least 2.131.28 euros (€) net/month + 835 euros net/month for each sponsored student -amount set for the 2025/2026 academic year)