

**STUDENT VISA  
(SUBCLASSES 500)  
APPLICATION CHECKLIST**

Applicant Name:			
Passport Number:			
Email Address:		Phone No:	
VLN: (Office use only)			

The visa application checklist helps you check that you have included all of the necessary documentation required by the Australian Department of Immigration and Border Protection (DIBP) to process your visa application. For detailed information about visas and citizenship please consult the following websites:

[www.border.gov.au](http://www.border.gov.au)

<https://www.border.gov.au/immiaaccount>

[www.southafrica.embassy.gov.au](http://www.southafrica.embassy.gov.au)

**You must apply for this visa online using [ImmiAccount](https://www.border.gov.au/immiaaccount).** You should upload all relevant documents with your online application and pay the visa application charge when you apply (if applicable).

### **Important information**

Please be aware that the decision on your visa application may be based on the information and documentation that you include at the time of lodgement. Applicants should not make arrangements to travel to Australia until advised that their visa has been approved. You may be asked to provide information in addition to that provided in your application. If this is the case, you will be given a date by which you will have to provide the information.

The provision of false or misleading information or documents may have an adverse effect on the outcome of the application and will delay processing.

You must provide a certified copy of the documents, not the originals. Please be aware that any original documents you choose to provide may not be returned to you. If an original is required, the Immigration processing office will request this from you. All documents must be certified by the relevant authority. Documents not in English must be accompanied by accredited English translations.

### **For more information**

See the DIBP website <https://www.border.gov.au/Trav/Visa-1/500-> for more information on this particular visa.

The Visa Application Charge will not be refunded if a decision is made to refuse to grant the visa because the applicant did not satisfy the criteria for grant of the visa.

Complete this checklist and attach all documentation – in the order provided below. The checklist should be placed to the front of your application.

<b>SUPPORTING DOCUMENTS</b>	<b>Tick the documents you are submitting</b>	<b>Official use only</b>
<b>Amount of documentary evidence will depend on your Assessment Level</b>		
<b>Forms and Fees</b>		
Whichever is applicable, a completed and signed: <a href="#">Form 956</a> - Advice by a migration agent/exempt person of providing immigration assistance <b>or</b> <a href="#">Form 956A</a> - Appointment or withdrawal of Authorised Recipient	<input type="checkbox"/>	<input type="checkbox"/>
Payment of the Australian Government Visa Application Charge at the Visa Application Centre <b>or</b> if the Visa Application Charge has been paid at a DIBP office in Australia, a copy of the receipt.	<input type="checkbox"/>	<input type="checkbox"/>
<b>Your Identity</b>		
Certified copies of the biographical pages of the current passports or travel documents of all people included in the application (these are the pages with the holder's photo and personal details and the issue/expiry dates). Include copies of all pages that contain visas and stamps.	<input type="checkbox"/>	<input type="checkbox"/>
A certified copy of birth certificates for you and any dependents included on the application.	<input type="checkbox"/>	<input type="checkbox"/>
If anyone in the application has changed his or her name, certified copies of documents verifying the name change. This includes a marriage or deed poll certificate or a certified copy of evidence of the name change.	<input type="checkbox"/>	<input type="checkbox"/>
If you are married, a certified copy of your marriage certificate.	<input type="checkbox"/>	<input type="checkbox"/>
<b>Genuine Temporary Entrant</b>		
Evidence to show that you meet the Genuine Temporary Entrant requirement for a student visa. This must include a statement in your application that you intend to stay in Australia temporarily and/or documentation to support claims. The statement must be written by the applicant even if using an agent. You can include evidence such as: <ul style="list-style-type: none"> <li>• Proof of employment – your current or most recent employment which includes payslips or a contract. You can also attach your most recent curriculum vitae or résumé. Your curriculum vitae or résumé should include employment and educational history.</li> <li>• Qualifications - a certified copy of your academic transcripts, Educational Certificate (Degree, Diploma etc.) or letter/statement from your overseas Education Institution.</li> <li>• Australian qualifications - a certified copy of your academic transcripts, Educational Certificate (Degree, Diploma etc.) or letter/statement from your Australian Education Institution.</li> </ul> We will consider your circumstances, your immigration history, if you are a minor and the intentions of a parent, legal guardian or spouse, and any other relevant matter.	<input type="checkbox"/>	<input type="checkbox"/>
<b>Other Requirements – the level of proof will depend on your Assessment Level.</b> <b>See:</b> <a href="https://www.border.gov.au/Trav/Stud/Stud">https://www.border.gov.au/Trav/Stud/Stud</a>		
Evidence of your intended study must be provided to make a valid application. Unless you are in a special category listed below, you must provide: <ul style="list-style-type: none"> <li>• a Confirmation of Enrolment (CoE) for all intended courses if applying outside Australia</li> <li>• a CoE or letter of offer for all intended courses if applying inside Australia a CoE must be provided before the visa can be granted).</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Special Categories</b> <ul style="list-style-type: none"> <li>• Australian Department of Foreign Affairs and Trade sponsored – provide a letter of support</li> <li>• Australian Department of Defence sponsored – provide a letter of support</li> <li>• a secondary exchange student – provide an Acceptance Advice of Secondary Exchange Student form</li> <li>• postgraduate research student required to remain in Australia for marking of your thesis – provide a letter from your education provider.</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Spouse or De Facto Relationships:</b> Evidence of your relationship with your spouse/de facto partner. This includes a certified copy of your marriage certificate, Family Book, Household Booklet or other evidence of family composition.	<input type="checkbox"/>	<input type="checkbox"/>

<p><b>Overseas Student Health Cover (OSHC).</b> The OSHC should cover the full period of your intended stay in Australia and show the expiry date. The payment must have been made.</p> <p><b>Family OSHC:</b> If dependants are accompanying the student then the OSHC must specify that the insurance is 'Family cover'. The OSHC should cover the full period of your intended stay in Australia.</p> <p>See: <a href="https://www.border.gov.au/Trav/Stud/More/Health-Insurance-for-Students">https://www.border.gov.au/Trav/Stud/More/Health-Insurance-for-Students</a></p>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>English language:</b> Evidence of your English language ability, if requested. This must be evidence that you have either obtained a satisfactory test score in an English language test that has been approved by us or evidence of certain eligible studies in English or if you fall into an exemption category.</p> <p>See: <a href="https://www.border.gov.au/Trav/Stud/More/Student-Visa-English-Language-Requirements">https://www.border.gov.au/Trav/Stud/More/Student-Visa-English-Language-Requirements</a></p>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>Financial requirements:</b> The department must be satisfied that an applicant, once in Australia, will have genuine access to the funds they claim to possess to cover the travel, tuition and living costs for themselves and their family members. This includes funds to cover yourself, your partner and your dependent children during your stay in Australia.</p> <p>You must provide either:</p> <ul style="list-style-type: none"> <li>sufficient funds to cover your travel costs and 12 months of living and tuition fees for you and your accompanying family members and school costs for any school aged dependants, or</li> <li>evidence that your spouse or parents are willing to support you and they have an annual income of at least AUD 60,000 for single students or at least AUD 70,000 for students that are accompanied by family members</li> <li>an Acceptance Advice of Secondary Exchange Students form for secondary exchange students only</li> <li>a letter of support from Department of Foreign Affairs and Trade or Department of Defence.</li> </ul> <p>Detailed information on defining acceptable sources of finance, calculating the amount of funds required and categories of expenses which need to be funded for living in Australia are available on the Immigration website.</p> <p>See: <a href="https://www.border.gov.au/Trav/Stud/More/Student-Visa-Living-Costs-and-Evidence-of-Funds">https://www.border.gov.au/Trav/Stud/More/Student-Visa-Living-Costs-and-Evidence-of-Funds</a></p>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>Research Students:</b> If you are undertaking research in Australia, attach a copy of your research (thesis/project) topic and your curriculum vitae or résumé.</p>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Applicant under the age of 18 - Necessary Requirements</b>		
<p>If you are under 18 years of age, your parents and/or anyone who can legally decide where you can live must give permission for you to study in Australia.</p> <p>If any of these people cannot sign your student visa application on your behalf, they must sign one of the following:</p> <ul style="list-style-type: none"> <li>a statutory declaration giving their permission. You must submit this declaration with your application. See: <a href="#">Attorney-General's Department</a> &gt; <a href="#">Statutory Declarations</a></li> <li><a href="#">Form 1229</a> <i>Consent form to grant an Australian visa to a child under the age of 18 years.</i></li> </ul> <p>Please note that any of the above documents should be signed before a Notary Public.</p>	<input type="checkbox"/>	<input type="checkbox"/>
<p>Applicants under the age of 18 years must provide:</p> <ul style="list-style-type: none"> <li>If travelling without both parents, evidence that the student will be taken care of in Australia. This must be one of the following: <ul style="list-style-type: none"> <li><a href="#">Form 157N</a> - Nomination of a student guardian in Australia</li> <li>confirmation of appropriate accommodation and welfare letter from the student's education provider</li> <li>an acceptance advice of secondary exchange student form for secondary exchange students only</li> <li>letter of Support from the Australian Department of Foreign Affairs and Trade or the Australian Department of Defence stating that arrangements have been made for the student's welfare.</li> </ul> </li> <li>Two forms of identification (with a signature) for any non-accompanying parent.</li> <li>Where one or both parents are deceased, proof that the remaining parent or the guardian has legal custody of the applicant</li> </ul> <p>Please note: Where there are custody issues, further documentation may be requested</p>	<input type="checkbox"/>	<input type="checkbox"/>
<b>If there are minors included in the application</b>		
<p>Evidence of enrolment of an accompanying dependent child 5 to 18 years of age at an Australian school. If any family unit members are 5 to 17 years of age (inclusive) and will live with the applicant in Australia, documentation confirming their enrolment in an Australian school.</p>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Health</b>		
<p>You will be required to undergo a chest x-ray (<a href="#">Form 160</a>) and a medical (<a href="#">Form 26</a>) by a panel doctor nominated by DIBP. For more information see <a href="https://www.border.gov.au/Busi/Pane/Pane/Conducting-Australian-visas-medicals/health-forms">https://www.border.gov.au/Busi/Pane/Pane/Conducting-Australian-visas-medicals/health-forms</a> and Immigration Panel Doctors at <a href="https://www.border.gov.au/Busi/Pane/Pane-1">https://www.border.gov.au/Busi/Pane/Pane-1</a></p> <p>You may undertake a medical prior to lodging your application. To find out if you are eligible see: <a href="https://www.border.gov.au/Trav/Visa/Heal/meeting-the-health-requirement/health-examinations/my-health-declarations">https://www.border.gov.au/Trav/Visa/Heal/meeting-the-health-requirement/health-examinations/my-health-declarations</a></p>	<input type="checkbox"/>	<input type="checkbox"/>