



## TLSCONTACT VISA APPLICATION CENTRE– UNITED KINGDOM

### LIST OF DOCUMENTS

#### RESEARCH IN A UNIVERSITY (ART. 9 AND 13)

Long stay research (more than 90 days)

*All documents submitted must be in English, French, Dutch or German.*

*The foreign official documents must be legalized or carry an apostil, unless an exemption is provided in a treaty.*

*All the relevant information on this formality is available on the website of the [SPF Foreign Affairs](#).*

*For further information please click [here](#).*

**Please note** that you will need to separate 2 identical sets of documents (if documents are double sided, make sure you provide the photocopy of both sides).

### MANDATORY DOCUMENTS

- Two duly completed and both signed VisaOnWeb application forms (2 signed copies)**

*The VisaOnWeb form with the bar code is available once the registration via [VisaOnWeb](#) is completed.*

*Please note that will be the only application form accepted.*

- Four (4) ID photos meeting the ICAO standards**

- *Attached with a paper clip; In color;*
- *Size 3.5cm X 4.5cm;*
- *White plain background;*
- *Less than 3 months old.*

- Passport (Original and 2 copies)**

- *A travel document where a visa can be issued with a minimum validity of 12 months (e.g.: a passport);*
- *With at least 2 blank pages (side by side);*
- *Not older than 10 years old from the first issue date.*

- Proof of payment for the [contribution](#) to the Ministry (Original, Copy) (If required)**



**Passport bio-page (Original, Copy)**

- *Original and Copy of the **Passport bio-page**;*
- ***UK visa** page (equivalent of UK residence permit).*

**Original “[Convention d’Accueil](#)” (Original, Copy)**

**[Certificate of good conduct](#) (Original and Copy)**

*If you are 18 years old and over, your original certificate of good conduct covering at least the last year. It must also be [legalized](#).*

*Please note that one can't submit an DBS certificate in lieu of an ACRO/Police Certificate.*

**Original medical certificate (Original, Copy)**

*(unless it was submitted already to the Belgian authorities then a photocopy) by a medical practitioner approved by the Belgian Embassy, London;*

*For the list of medical practitioners approved by the Embassy of Belgium in London please click [here](#).*

***Additional documents, even if not featured in the list above, may be required by the Embassy. The applicant is hereby informed that submitting the above-mentioned documents does not guarantee automatic issuance of a visa.***

***IMPORTANT REMARK:*** *Guarantees for return (assessment of migration risk): the applicant is requested to provide as much information as possible to document his/her family background, professional and socio-economic status, ownership of land or real estate (for instance: proof of family bonds with his/her country of origin, proof of regular income and stable source of revenues from the applicant and/or his/her partner, proof of property, etc.).*

*This information is essential to correctly judge the intention of the applicant to leave the Schengen area before the expiry of his/her visa.*