TLSCONTACT VISA APPLICATION CENTRE – UNITED KINGDOM

LIST OF DOCUMENTS

FAMILY REUNIFICATION WITH A BELGIAN CITIZEN (art. 40 Ter)

All documents submitted must be in English, French, Dutch or German. The foreign official documents must be legalised or carry an apostil, unless an exemption is provided in a treaty.

All the relevant information on this formality is available on the website of the SPF Foreign Affairs. For further information please click here.

***Please note** that you will need **two** separate and identical sets of documents (if documents are double sided, make sure you provide the photocopy of both sides).*

The Immigration Office in Belgium, which can take time, will take the decision. Please refer to the processing time page on our Website to find all the information.

MANDATORY DOCUMENTS

☐ **Two duly completed and both signed VisaOnWeb application forms (Signed copy)**

- *The VisaOnWeb form with the bar code is available once the registration via VisaOnWeb is completed. Please note that will be the only application form accepted*

☐ **Four (4) ID photos meeting the ICAO standards**

- *Attached with a paper clip;*
- *In color;*
- *Size 3.5cm X 4.5cm;*
- *White plain background;*
- *Less than 3 months old.*

☐ **Passport (Original, Copy)**

- *A travel document where a visa can be issued with a minimum validity of 12 months (e.g.: a passport);*
- *With at least 2 blank pages side by side;*
- *Not older than 10 years old from the first issue date.*

☐ **Proof of payment for the contribution to the Ministry (Original, Copy)**

- *If required.*

☐ **Passport bio-page (Original, Copy)**

- *Original and Copy of the Passport bio-page;*
- *UK visa page (equivalent of UK residence permit).*

☐ **Proof of relationship (Original, Copy)**

- *Marriage, birth, civil partnership certificates.*

- *No need to be legalised / apostilled when issued in one of the EU Member States;*
- ***Marriage/Birth certificates** or recent certified true copies thereof issued outside one of the EU Member States need to be legalised / apostilled by the national competent authorities in the country of issuance and, in case of legalisation, by the Belgian representation in the country of issuance;*
- *Certificates and official documents must be translated if not issued in either English, German, Dutch or French.*

☐ **For the person to be joined (Original, Copy)**

- *Proof of ID of the person to be joined;*
- *Proof of local medical insurance and social security;*
- *Proof of sufficient accommodation;*
- *Proof of stable, regular and sufficient funds to support the family;*
- *Except if the applicant is the child or the child of his spouse, is under 18 years old and he is the only one to apply for family reunification.*

☐ **For minors travelling alone or with one parent (Original, Copy)**

- *In case of a minor joining one parent: proof that the person to join has sole custody and is the legal guardian or in case of joint custody, the authorisation letter from the other parent with the copy of their passport.*

Additional documents, even if not featured in the list above, may be required by the Embassy. The applicant is hereby informed that submitting the above-mentioned documents does not guarantee automatic issuance of a visa.

IMPORTANT REMARK: *Guarantees for return (assessment of migration risk): the applicant is requested to provide as much information as possible to document his/her family background, professional and socio-economic status, ownership of land or real estate (for instance: proof of family bonds with his/her country of origin, proof of regular income and stable source of revenues from the applicant and/or his/her partner, proof of property, etc.).*

This information is essential to correctly judge the intention of the applicant to leave the Schengen area before the expiry of his/her visa.