



Student Permit

Please note that the visa application must be submitted to the Swiss Representation responsible for your country of residence.

- 3 completed application forms (National type D) duly signed by the applicant
The form can be downloaded from the following website:
<http://www.bfm.admin.ch/content/bfm/en/home/themen/einreise/visumantragsformular.html>

In case of minors:

A letter of consent from the parents must be submitted and both parents must sign the form and add a copy of their passport. A birth certificate must be provided.

- 4 passport-size photographs
(not older than 6 months, undamaged, background must be light and plain)
- National passport or official travel document valid for more than 3 months beyond the validity of the requested visa, with at least two blank visa pages. (pages do not need to be consecutive)
- 2 copies of the passport including the signature page
- UK residence permit
- 2 copies of the UK residence permit
- 2 copies of the curriculum vitae including an explanation of the objectives of the applicant
- Original diplomas
(Documents not in English, German, French, Italian or Spanish require an original certified translation)
- 2 copies of the diplomas and translation (if relevant)
- Original letter of acceptance from the institution in Switzerland
- 2 copies of the letter of acceptance from the institution in Switzerland
- Proof of payment of school fees
- 2 copies of the proof of payment of school fees

- Proof of financial resources (If sponsored, a signed and dated sponsorship letter must be provided along with a copy of the sponsor's passport (including signature page) and their bank statements.)
- 2 copies of the proof of financial resources

The entire application will be forwarded to the competent authorities for their decision (6-12 weeks). Once the application has been authorised, the applicant will be contacted directly by the cantonal authorities.

IMPORTANT: Please note that this is not an exhaustive list. If necessary, you may be requested to bring additional documentation

In the event that the authorisation is already available, the applicant would have to submit only one form with two photographs along with a copy of the authorisation, the national passport or official travel document, copy of the passport or official travel document and the visa fee to obtain the entry visa. **Please note that processing time is 48 hours (two working days).**

The entry visa will allow you to travel through the Schengen states and enter Switzerland during its validity. **Within the first 14 days of your initial entry you will have to declare your arrival at the Residents' Registration Office at your place of residence** (German: Einwohnerkontrolle, French: Contrôle des habitants; Italian: Controllo degli abitanti).

The study permit will be issued upon notification of your arrival in Switzerland.

Some links about Switzerland which might be useful:

<https://www.eda.admin.ch/countries/united-kingdom/en/home/visa/residency/studying.html>

In order to apply for a student permit you have to appear in person.

Opening hours are Monday to Friday (except UK and Swiss public holidays) 10.00 am – 11.30am without prior appointment.

Non-compliance with the set guidelines (items not presented/photocopies missing) will lead to the application being rejected without being processed.