



## Schengen Visa for Swiss/EU/EEA Spouse or Dependant

Your visa application must be submitted in your country of residence. If you are a UK resident, it must be submitted to the [Visa Application Centre TLScontakt](#).

Please submit all documents in the following order and do not staple them together	
<b>Visa application</b>	<ul style="list-style-type: none"> <li>• <b>One completed <a href="#">application form</a></b> (duly signed by the applicant) <input type="checkbox"/></li> <li>• <b>One <a href="#">photograph passport-size</a></b> (not more than 6 months old, undamaged, background must be light and plain) <input type="checkbox"/></li> <li>• <b>Passport</b> (original) and <b>copy of passport</b> (including the signature page) <input type="checkbox"/> <ul style="list-style-type: none"> <li>- Issued within the past 10 years</li> <li>- Valid for more than 3 months beyond the validity of the requested visa</li> <li>- Two blank visa pages (the pages do not need to be consecutive)</li> </ul> </li> <li>• <b>UK residence permit</b> (original) and <b>copy of UK residence permit</b> <input type="checkbox"/> <ul style="list-style-type: none"> <li>- Valid for more than one month from the day you exit the Schengen area</li> </ul> </li> </ul>
<b>Travel arrangements</b> (Not applicable for Swiss spouse/ dependant)	<ul style="list-style-type: none"> <li>• <b>Transport documentation</b> (with applicant's name as passenger) <input type="checkbox"/> <ul style="list-style-type: none"> <li>- <b>by plane:</b> confirmed reservation with booking reference number</li> <li>- <b>by train:</b> rail ticket</li> <li>- <b>by car:</b> ferry ticket, copy of driver's driving licence and vehicle insurance</li> </ul> </li> <li>• <b>Confirmed reservation of return ticket</b> to the UK or onward travel such as confirmed overseas ticket <input type="checkbox"/></li> </ul>
<b>Proof of relationship</b>	<ul style="list-style-type: none"> <li>• <b>For Swiss/EU/EEA spouses</b> <input type="checkbox"/> <ul style="list-style-type: none"> <li>- <b>Passport</b> (original) and <b>copy of passport</b> of spouse</li> <li>- <b>Marriage certificate</b> (original) and <b>copy of marriage certificate</b></li> <li>- <b>Stamped certified translation</b> (original) and <b>copy of translation</b> (if documents are not in English, German, French, Italian or Spanish)</li> </ul> </li> <li>• <b>For Swiss/EU/EEA dependants</b> <input type="checkbox"/> <ul style="list-style-type: none"> <li>- <b>Passport</b> (original) and <b>copy of passport</b> of both parties</li> <li>- Proof of relationship such as original birth certificate</li> <li>- <b>Stamped certified translation</b> (original) and <b>copy of translation</b> (if documents are not in English, German, French, Italian or Spanish)</li> <li>- <b>Letter (signed and dated) confirming the dependence</b> and proof that both parties live at the same address</li> </ul> </li> </ul>
<b>Minors</b>	<ul style="list-style-type: none"> <li>• <b>Birth certificate</b> <input type="checkbox"/></li> <li>• <b>British school certificate</b></li> <li>• <b>For minors travelling alone or with only one parent</b> (exceptions are made if one parent has sole custody or a residence order for the child):             <ul style="list-style-type: none"> <li>- Original or certified copy of passports of both parents</li> <li>- Proof of consent of parental authority, or legal guardian</li> </ul> </li> <li>• <b>In case of sole custody:</b> <ul style="list-style-type: none"> <li>- Birth certificate mentioning one parent</li> <li>- Death certificate of absent parent or court ruling</li> </ul> </li> </ul>

**IMPORTANT:** Please note that this is not an exhaustive list. If necessary, you may be requested to present additional documentation.

**Processing time is** approx. 7 working days from the date of receipt of the visa application. Some Schengen States require that they be consulted on visa applications submitted to other Schengen States by citizens of certain countries. In these cases, the processing time may be up to 14 working days.

Please note that the visa cannot be issued on the same day that the application is submitted.

**Appointment:**

The visa application can be submitted to the Visa Application Centre TLScontact 6 months at the earliest, and 15 days at the latest, before the planned travel date. It is the applicant's responsibility to ensure that this deadline is met during the appointment process.

**Application:**

Each case is reviewed separately at the time of application, and no guarantee can be given that a visa will be issued.

**NOTE: The Regional Consular Centre in London cannot be held responsible for any delay or decision to refuse a visa.**

**Non-compliance with the set guidelines (items not submitted/photocopies missing) will result in the application being rejected without being processed.**