

## SHORT-STAY MEDICAL TREATMENT (LESS THAN 90 DAYS)

### LIST OF DOCUMENTS

#### General information

It is strongly recommended to submit a complete set of documents as per the below list of requirements in order to avoid delays in visa processing.

The decision to approve or refuse a visa is entirely up to the Diplomatic Mission. Please note: The Diplomatic Mission might request you to submit missing / additional documents that may prolong the processing time.

Applicants must always **bring and present their original documents together with the photocopies.**

**All documents that are not issued in German, English, Spanish or French require translation into German or English.**

#### List of documents

☑ Printed Visa Application form (original)

*All pages of the online application form including the barcode need to be printed out. Please sign the form in 3 designated places.*

☑ **Passport (original)**

*Signed by the holder, issued within the last 10 years and valid for at least 3 months after the end date of the trip to the Schengen member states with at least 2 subsequent blank pages.*

☑ **One photocopy of the passport's bio data page**

☑ **UK Residence permit**

Issued as a biometric card (BRP) or endorsed in the passport. Must be valid for at least one month after the end date of the trip to the Schengen member states. C-type visitor visa is not acceptable.

☑ **One photocopy of the BRP (front and back) or endorsement**

☑ **Biometric Passport Photo (original)**

*35 x 45 mm, no older than three months, on white or off-white background. Digitally altered passport photos cannot be accepted.*

☑ **Official letter from the medical institution/ doctor**

*confirming your appointment/ treatment and stating the length of the treatment*

☑ **Proof of sufficient financial means**

*to pay for the entire medical treatment or proof of prepayment of medical treatment*

☑ **Reserved return airline/ ferry/ train ticket**

*When reserving/booking a ticket, please be aware that filing a complete application does not guarantee that a visa will be granted. It may be advisable to book a fully refundable ticket.*

☑ **Confirmed hotel booking**

*For your full stay in the territory of the Member States or proof of sufficient means to cover the accommodation during the intended stay*

## **☒ Confirmation letter of employment/ student status/ unemployment/ pension**

*o Employee: employment letter.*

*o Self-employed person: recent letter from accountant, banker or solicitor (official headed letter with name, date of issue, address, contact details and position of signatory and registration number in the United Kingdom) confirming self-employment or business ownership in the United Kingdom. The letter must also state the amount of remuneration drawn monthly or annually from the company. Self-assessment form submitted to revenue and customs authorities.*

*o Student: letter from school, college or university confirming the student's status.*

*o Unemployed/retired: letter from Universal Credit, pension letter or proof of benefits received.*

## **☒ A travel health insurance policy**

*Must show the applicant's name, has cover of at least €30,000, valid for all Schengen member states and must cover the entire period of the applicant's intended stay in the Schengen area.*

**☒ Proof of address in UK** (i.e. latest council tax bill, utility bill, bank statement, pension certificate or similar)

## **☒ If sponsored by spouse/parent/adult child**

*o Marriage/Birth certificate original and copy (if this document was issued outside the EU and is not in English or German, then it should be translated by a certified translator)*

*o Sponsor's passport (copy)*

*o Sponsor's proof of funds*

*o Sponsor's proof of occupation*

*o Signed confirmation of support by your spouse/parent/adult child*

## **ADDITIONAL DOCUMENTS FOR MINORS**

### **☒ Separate application form for each child**

### **☒ Applications need to be signed by both parents / all guardians**

*Should one parent / guardian be unable to sign, please provide additional information. If sole custody has been awarded to one parent, please provide evidence.*

### **☒ Original passports of both parents and copy or certified copy of biodata page of the passports**

### **☒ Original birth certificate of each child and copy**

### **☒ United Kingdom school certificate, if applicable**

#### **Important travel notice for unaccompanied minors:**

We strongly recommend that a **declaration/ letter of consent signed by both parents** be provided authorizing the minor to travel and stay in the territory of the Schengen member states and appointing a person that will be responsible for them while travelling.