

LONG-STAY PLACEMENT/ INTERNSHIP (MORE THAN 90 DAYS) LIST OF DOCUMENTS

Visa-free travel

British students enrolled at a UK university do not require visas or residence permits for internships related to their current course of study provided they have already completed a minimum of four semesters. Any visa-free stay in Germany may not exceed 90 days within 180 days and additionally the cumulative days of internship may not exceed 90 days within one year.

This privilege also applies to all other nationals that do not require visas for visits not exceeding 90 days within 180 days.

For internships exceeding the time limits outlined above, British citizens may apply for their residence permits with the local immigration office (“Ausländerbehörde”) after arrival in Germany and without having obtained a visa prior to travelling to Germany. Please note that you need to register your new residence (“Anmeldung”) with the authorities (“Meldebehörde”) within 2 weeks of having moved in and apply for your residence permit with the local immigration office (“Ausländerbehörde”) within the first 90 days of stay in Germany. This privilege is also extended to citizens of Australia, Canada, Israel, Japan, New Zealand, Korea (Republic) and the United States of America. It is important to note that you may only start your internship once you have been issued a residence permit explicitly authorising the employment as an intern. British and other citizens privileged as above may also choose to apply for a visa prior to travel, effectively permitting employment as an intern from the first day of visa validity.

All other nationalities require a visa prior to travel to Germany.

General information

Study-related internships exceeding 90 days (“Studienfachbezogenes Praktikum” within one year require ‘agreement’ (“Einvernehmen nach § 15 Nr. 6 BeschV”) by the Federal Employment Agency (“Bundesagentur für Arbeit”).

Please note that only students currently enrolled at a UK university and having completed a minimum of four semesters in their current course of study may be granted agreement. This agreement needs to be applied for by the German hosting institution/company (guidance for the host is available [here](#) – in German).

List of documents

Please ensure that **2 photocopies of each document** are provided for your visa application.

Printed Visa Application form (original)

*Print the form including the barcodes **twice** and sign both copies (application forms are required for each applicant separately; all children require separate forms).*

Valid passport signed by the holder

Issued within the last 10 years and valid for at least 3 months beyond the validity of the visa applied for. The passport needs to have at least 2 subsequent blank pages.

2 photocopies of the passport biodata page

Current UK residence permit (BRP)/ visa (foreign residents only)

2 photocopies of the permit/ visa

[2 fully biometric passport photos](#)

35 x 45 mm, no older than three months, on white or off-white background. Digitally altered passport photos cannot be accepted.

Internship contract, 2 photocopies of the contract

Confirmation of agreement (“Einvernehmen”) by the Federal Employment Agency

- Letter by the Federal Employment Agency confirming agreement (“Einvernehmen”) with a named student undertaking an internship with a named company (original and 2 photocopies).

Enrolment confirmation

- Confirmation by UK university that student is currently enrolled indicating subject of course, dates of commencement and anticipated completion of course. Confirmation must indicate whether internship is voluntary or mandatory for the degree.

Evidence of sufficient funds to support yourself during your stay, such as

- *Internship remuneration of minimum EUR 939 gross/month*
- *OR scholarship of minimum EUR 752 net/month*
- *OR **blocked account** holding minimum EUR 752 net/month*
- *OR formal obligation “Verpflichtungserklärung”*
- *OR combination of the above*

Confirmation of health insurance cover – in 2 copies

commensurate with the level of statutory German public health insurance (“gesetzliche Krankenversicherung”)

Academic curriculum vitae – in 2 copies

Additional information

If your application is successful, you will be issued a limited validity entry visa - similar to a UK entry clearance. Once you have arrived in Germany please register your new residence with the local authorities (“Meldebehörde”) within 2 weeks of having moved in and apply for your Electronic Residence Permit with your local immigration office (“Ausländerbehörde”).

Further information on living and working in Germany is available [here](#).