



Visa for research stay (Section 18d Residence Act)

Basic information

- You must submit your visa application for a research stay in the visa application center of our external service provider **TLScontakt**. You need to book an appointment on the TLS internet page before.
- Documents which are not in German or English language must be submitted with a certified German translation. A translation of the personal data page of the passport is, however, not required.
- **Certificates, diplomas, etc. must be presented in original with legalization.** Your original documents will be returned to you once your application has been processed. You must legalize your university degrees and diplomas before you submit your documents!
- **Processing time is as a rule about 4 weeks** but can take longer in individual cases.
- Flight reservations are not required to apply for a visa – please only book when you have received your visa.
- The German Embassy reserves the right to request further documents.
- **Please do not contact the German Embassy to check the status of your application during the normal processing period.** Such inquiries are extremely time-consuming for the visa section and can thus not be answered.

General information

Researchers are third-country nationals who

1. have a doctoral degree or a suitable university degree that allows access to doctorate programmes and
2. have been selected by a research institute and are allowed in the national territory of a member state
3. in order to engage in research for which such a qualification is normally required.

Note: This includes doctorate students unless they are enrolled at a German university to complete a full-time study programme leading to a doctoral degree as their primary activity.

If you are taking part in a full-time study programme, please read the information sheet Visa for study visa.

Use the following checklist to make sure your application documents are complete. All documents listed here are to be submitted in the requested **form and order**.

Visa application checklist

You need to submit the following documents.

- Two (2) fully completed and signed **visa applications forms** including declarations pursuant to Section 54 Residence Act. The form must be filled out online and printed out: www.videx-national.diplo.de
- Two (2) recent **biometric passport photos** (see specimen photos)
- Valid **passport** (personally signed and with at least 2 completely empty pages)
- Two (2) uncertified copies of the **data page of your valid passport**
- Signed **hosting agreement** OR relevant contract with a German research institute (original and two (2) copies) – in German it's called: "**Aufnahmevereinbarung**"
The hosting agreement/relevant contract needs to contain certain information. You can find a specimen [here](#).
- Proof of qualification with legalization:** Proof of doctoral degree or university degree that allows access to doctorate programmes (all pages, original and two (2) copies)
- Written commitment to cover costs emerging for public agencies up to six months after the end of the admission agreement (original and two (2) copies) – *this is not required if the work of the research institute is primarily public funded or if there is a specific public interest*
- Proof of adequate financial means**

Financing
To stay in Germany the applicant must have at their disposal **at least 947 € per month** if they are not entering into a contract of employment. Proof of these financial means can be provided through the admission agreement/relevant contract/hosting agreement. If a contract of employment is planned, proof of the statutory minimum wage of **1664 €** must be provided. (**1702 € in 2022**) When submitting an application, proof must be provided of financial means for the entire duration of the stay.
- Proof of adequate health insurance cover**

If as an employee you are subject to mandatory statutory health insurance, you must bear in mind that this insurance can only begin when you take up residence in Germany and enter into employment. If you enter Germany beforehand, private health insurance must be taken out for the period prior to employment beginning and prior to being eligible for statutory health insurance. In its terms and conditions, travel health insurance can exclude protection if a long-term or permanent stay is planned. So-called incoming travel insurance can also contain such exclusions.
- Curriculum Vitae** (2 copies)

Applicant of a nationality other than Egyptian
<input type="checkbox"/> Proof of residence permit in Egypt (2 copies)
Fee
<input type="checkbox"/> Visa fee of 75 €. Payable in Egyptian Pound

Completeness check of application (to be filled out by TLScontact)
Application complete? Yes <input type="checkbox"/> No <input type="checkbox"/>
I was informed that my application is incomplete. I was asked to book a new appointment and to submit my application with complete documents.
If I insist to submit my application with missing documents, the embassy will refuse my visa application.
Family name:
Name:
TLS – Application date:
Passport number:
_____ place, date, signature

General Instructions for submitting the application:

- Please submit two full copies of the complete application documents, sorted into separate bundles. The bundle of originals must be presented at the time of application and will be returned. Please note regarding the copy bundles:
 - The application form must be original and signed in both stacks.
 - One original passport photograph must be placed in each of the two application stacks. (do not stick or staple them on)
 - The passport copy must comprise all pages that are not empty.
- Applicants are asked to **compile all documents in the above order** and to **remove all staples** from the copy stacks.
- All documents have to be submitted in German or English or must include a translation by a translating office certified by the Embassy. A translation of degrees or diplomas issued in English is not required.
- All Egyptian official documents have to be submitted translated and legalized. Please find information for the legalization at our website:
http://www.kairo.diplo.de/Vertretung/kairo/de/04/Konsularhilfe/seite_legalisation.html
- The Embassy reserves its right to suspend the issuance of the visa in certain cases until additional documents are submitted.

Please visit www.kairo.diplo.de (available in Arabic and German) for further information.