



## TLSCONTACT VISA APPLICATION CENTRE – ALGERIA

### LIST OF DOCUMENTS

#### WORK VISA (LESS THAN 90 DAYS)

*You wish to go to Portugal, as part of a seasonal work visit, for a stay of less than 90 days, without the intention of settling there*

### GENERAL DOCUMENTS FOR ALL APPLICANTS

[Schengen visa application form](#)

- *Duly completed and signed by the applicant.*

**An identity photo**

- *A standard identity photo;*
- *Size 3.5 cm x 4.5 cm, on a white background, less than 3 months old.*

**Passport**

- Passport, original  
*An ordinary passport or a recognized travel document with a validity of at least 3 months after the planned stay. The passport or travel document must contain at least two blank pages marked "visa" in order to affix a Visa. Must have been issued within the past 10 years. The photo used on the passport must resemble its holder at the time of filing.*
- Passport, copy  
*Photocopy of the pages of the passport containing personal identity data including a photocopy of the pages containing the extensions of validity, any remarks and **all pages containing the Schengen visas obtained**. Issued in the last 10 years, as well as entry and exit stamps.*

**For non-Algerian Nationals**

- *Residence permit or temporary residence permit valid for at least three months beyond the intended stay in the territory of the Member States.*



**Seasonal employment contract**

- *Identifying the work company in Portugal, referring in particular to the place of work, the duration of the contract, the type of work and hours, the month of salary and paid holidays.*

**Travel medical insurance**

- Insurance, original  
*Must be valid for the Schengen area if you are applying for a short stay visa;  
Must cover medical and repatriation costs up to a minimum of 30,000 Euros;*
- *Covering the entire duration of the planned stay and any costs of repatriation, emergency medical treatment, emergency hospital treatment, death and valid for all Schengen States.*
- Insurance, copy

**Occupational medical insurance**

- *Issued by the contracting company and covers adequate work accident insurance for this type of work;*
- Insurance, copy

**Proof of accommodation**

- *A rental contract for the entire duration of the planned stay - mentioning the name of the applicant and the duration of the contact; or*
- *“ [Termo de responsabilidade](#) “ issued by the referring work company which is responsible for the accommodation, the conditions of the accommodation if they are not covered in the seasonal work contract.*

## **PROOF OF WORK**

**Proof of professional practice**

- *A declaration issued by the competent Algerian authority (if applicable) duly authenticated.*