



TLSCONTACT VISA APPLICATION CENTRE - CHINA

LIST OF DOCUMENTS

PERFORMER OR HAVING CREATED A LITERARY OR ARTISTIC WORK AND FAMILY MEMBER

Performers or artistic works are eligible for the talent passport, whether or not they are employed in France; The technicians of the spectacle do not fall under this procedure and must refer to the section “long stay - Artist under contract (except talent passport)”.

O = Original

C = Copy

T = Translation

| Comments | Documents | O | C | T |
|---------------------------------|--|---|---|---|
| | <p>One recent identity photo</p> <p>Size 3.5 cm x 4.5 cm, color photo with white background, taken within 6 months and from the front without any head-coverings. Please visit FAQ page for photo requirements.</p> <p>Have a compliant photograph taken directly at the Visa Application Centre! For more information, please visit Added Value Services page.</p> | Y | | |
| | <p>Long stay visa application form</p> <p>To download the form please visit Links and Downloads page.</p> | Y | | |
| Mandatory for foreigners | <p>Chinese residence permit</p> <p>A foreign applicant must hold a residence permit with a period of validity of no less than 6 months or a permanent residence card. Holders of a single-entry or a multi-entries visa are not allowed to apply for any visa except for airport transit visa.</p> | Y | Y | |
| | <p><u>Cerfa-n15617*01 form</u></p> | Y | | |
| Mandatory for employee | <p>Contract or employment contracts of cumulative total duration of at least three months over a maximum period of at least twelve months.</p> | Y | Y | |
| | <p>Working certificate</p> | Y | | Y |



| Comments | Documents | O | C | T |
|--|--|---|---|---|
| | <p>Original letter from employer on official company paper with stamp, signature, date and clearly mentioning: address, telephone and fax numbers of the company; the name and position in the company of the countersigning officer; the name of the applicant, position, salary and years of service; confirmation of position after the return; the purpose of the visit; the person or the entity who will bear your travel and living costs and approval for leave or absence.</p> <p>Translation is mandatory if the certificate is not written in English or French.</p> | | | |
| Mandatory for employee | Business License | Y | Y | |
| Mandatory for employee or Self-employed | Proof of resources and income for a monthly amount at least equivalent to 70% of the French minimum wage. | Y | | |
| Mandatory for employee | The certificate of payment of contributions and social contributions in France | Y | | |
| | <p>Passport</p> <p>A full national private passport or official travel document valid for at least more than 3 months beyond the validity of the requested visa, with two blank visa pages with the mention “visa” to affix the visa sticker. Should be issued less than 10 years ago. For more information about “Passport Validity” please visit FAQ page.</p> <p>Copies of the first 5 pages of the passport containing information, and all pages that contain visas or stamps.</p> | Y | Y | |
| | <p>Previous passports</p> <p>If you are in possession of one or more previous passports, it is mandatory to provide them.</p> <p>Copies of the first 5 pages of every previous passport, and all the pages that contain visas or stamps.</p> | Y | Y | |
| <p>2 additional mandatory documents for submission by a representative:</p> <p>For the following main visa categories:</p> <ul style="list-style-type: none"> • long-stay visa application (above 90 days) • visiting the DROM-CTOM | | | | |



| Comments | Documents | O | C | T |
|--|--|---|---|---|
| Applicants of 12 years old or above on the day of submitting visa application must go through the biometric data capture step for each new application, even if they have already submitted their fingerprints for a previous visa application. For more information, please visit FAQ page. | | | | |
| | <p>Letter of authorization for visa application/passport return</p> <p>Mandatory if you choose to submit your application by a representative. Download.</p> <p>Requirements:</p> <ol style="list-style-type: none"> 1. The signature on the letter of authorization needs to be the same as the one in the applicant’s passport and Visa application form. The form has to be filled out completely. No correction is allowed on the form. 2. The letter can’t be shared and each applicant has to present the original. 3. Minor applicant under the age of 18: The letter of authorization must be signed by one parent or a legal guardian: An adult is authorized to accompany the underage applicant for the submission and enrollment of biometric data (Parents’ ID photocopies should be joined with the authorization letter) Please DO NOT sign the name of the underage applicant. <p>Please note that:</p> <p>(1) The authorization letter must be signed by a legal guardian. The representative is not authorized to sign it.</p> <p>(2) Personal appearance is not required for children under 12 years old. The age on the date of application submission is taken as reference to determine if an applicant is a minor or not.</p> <p>The authorization is not required, if parents submit the application for their minor-aged children. However, they should provide evidence proving the family relation (such as hukou etc.).</p> | Y | | |
| | <p>Representative’s ID Card or passport</p> <p>Mandatory if you choose to submit your application by a representative.</p> | Y | Y | |