



TLSCONTACT VISA APPLICATION CENTRE - CHINA

LIST OF DOCUMENTS

LONG STAY – EMPLOYEE ICT FAMILY MEMBER (SPOUSE)

O = Original

C = Copy

T = Translation

Comments	Documents	O	C	T
	<p>One recent identity photo</p> <p>Size 3.5 cm x 4.5 cm, color photo with white background, taken within 6 months and from the front without any head-coverings. For photo requirements please visit FAQ page.</p> <p>Have a compliant photograph taken directly at the Visa Application Centre! For more information, please check Added Value Services page.</p>	Y		
	<p>Long stay visa application form</p> <p>Download.</p>	Y		
Mandatory for foreigners	<p>Chinese residence permit</p> <p>A foreign applicant must hold a residence permit with a period of validity of no less than 6 months or a permanent residence card. Holders of a single-entry or a multi-entries visa are not allowed to apply for any visa except for airport transit visa.</p>	Y	Y	
	<p>Notarial translation (in French or English) of the Marriage certificate certified by the Chinese Ministry Of Foreign Affairs or by Chinese Waiban or by the Chinese Consular authority abroad</p> <p>For foreigners: Notarial translation (in French or English) of the Marriage certificate certified by the Embassy/Consulate of your country in China.</p> <p>For individual applications submitted in Shanghai, Hangzhou and Nanjing centers (non ADS group applicants): All the notarial certificates legalized by Waiban of Shanghai,</p>	Y	Y	



	<p>Jiangsu, Zhejiang and Anhui will be delivered directly to the Consulate General of France in Shanghai by Waiban. Only the original receipt from Waiban will be accepted by Visa center. Original certificates and photocopies will not be accepted as supporting documents.</p> <p>Original notarial certificates legalized by waiban other than the above area (Shanghai, Jiangsu, Zhejiang and Anhui) are accepted.</p> <p>Please note that any required original notarial certificates submitted will not be returned to applicants.</p>			
	Copy of French work contract of spouse		Y	
	Passport A full national private passport or official travel document valid for at least more than 3 months beyond the validity of the requested visa, with two blank visa pages with the mention "visa" to affix the visa sticker. Should be issued less than 10 years ago. For more information about Passport Validity please check FAQ page. Copies of the first 5 pages of the passport containing information, and all pages that contain visas or stamps.	Y	Y	