



TLSCONTACT VISA APPLICATION CENTRE - CHINA

LIST OF DOCUMENTS

DOMESTIC STAFF

Visa type: Short Stay Schengen Visa (Stay in the Schengen area less than 90 days)

Travel purpose: **Domestic Staff**

IMPORTANT:

1. Domestic staff is going to France for accompany the employer.

2. During the examination of a visa application, the Embassy or the Consulate General of France in China may request additional documents or information not mentioned in the document list here below according to the specific situation of the applicant. Providing all the listed documents does not guarantee the issuance of a visa.

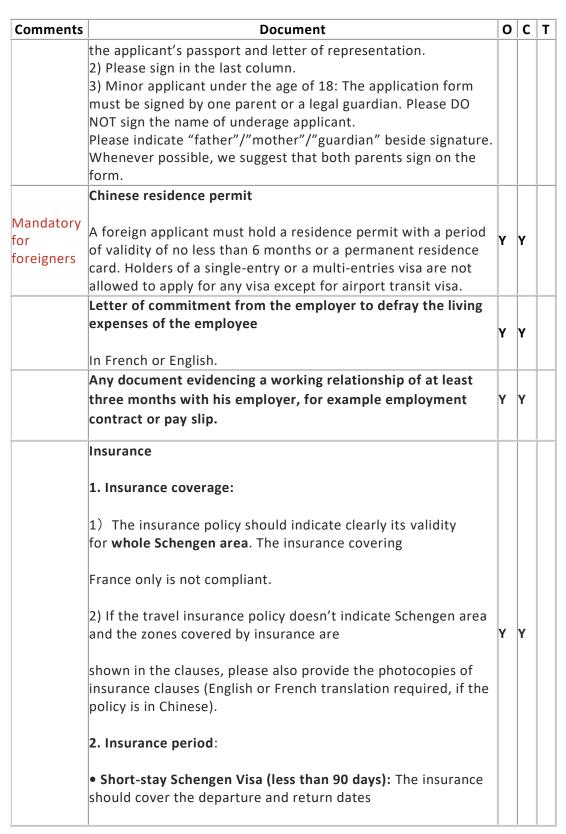
O = Original

C = Copy

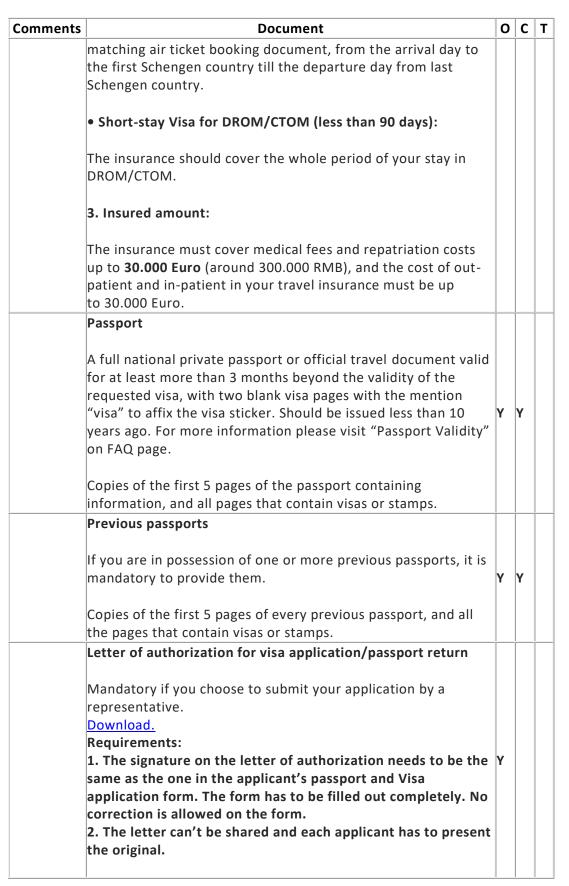
T = Translation

Comments	Document	0	С	Т
	One recent identity photo			
	Size 3.5 cm x 4.5 cm, colour photo with white background, taken within 6 months and from the front without any head-coverings. Please visit FAQ page for more information about photo requirements. Have a compliant photograph taken directly at the Visa Application Centre! For more information, please visit Added Value Service page.	Y		
	Short stay Schengen application form The applicant should fill out the form which can be found here . The application form can also be filled out online and printed out after the registration process. Notes: 1. Language: The form must be filled out in English or in French. 2. Signature: The Schengen application form has to be signed by the applicant. The signature of a representative is invalid. 1) The signature on the form should be similar to the one on			











Comments	Document	0	С	Т
	3. Minor applicant under the age of 18: The letter of authorization must be signed by one parent or a legal guardian: An adult is authorized to accompany the underage applicant for the submission and enrollment of biometric data (Parents' ID photocopies should be joined with the authorization letter) Please DO NOT sign the name of the underage applicant.			
	Please note that:			
	(1) The authorization letter must be signed by a legal guardian. The representative is not authorized to sign it.			
	(2) Personal appearance is not required for children under 12 years old. The age on the date of application submission is taken as reference to determine if an applicant is a minor or not.			
	The authorization is not required, if parents submit the application for their minor-aged children. However, they should provide evidence proving the family relation (such as hukou etc.).			
	Bank statement covering the last three months (except credit card record), original			
	For minor or unemployed applicant, you can also provide the bank statement of the guarantor who will be in charge of financial support for your trip.	Υ	Υ	
	Commitment of social obligation signed by employer ,original	V		
	Please refer to Links and Downloads page.	Υ		
	Hukou, copy			
	Copies of the whole hukou (family booklet). Only required for Chinese citizen.		Υ	
	Representative's ID Card or passport			
	Mandatory if you choose to submit your application by a representative.	Υ	Υ	