



TLSCONTACT VISA APPLICATION CENTRE – BELARUS

LIST OF DOCUMENTS

TRANSPORT VISA

Short Stay visa for people travelling with the professional purpose, related to transfer of goods or people by means of surface (drivers) or air (the crews of civil, charter or private flights) freights.

Schengen application form

Duly completed (in Russian, Belorussian, Italian or English), dated and signed by the applicant in person. [The visa application form](#) is available on the [Forms page](#). Application form must contain 3 signatures of the applicant: 2 signatures on the 3rd page: field 37 and field on the availability of medical insurance; 1 signature on 4th page.

Photograph

1 photo, not older than 6 months, meeting [Schengen photo requirements](#) (glued on the application form).

Travel document

[Passport](#), which must be valid for at least 3 months after the date when the holder leaves the Schengen area, containing at least two empty pages and issued within the previous 10 years.

Confirmation of legal residence in the Republic of Belarus

- Registration in a passport (for citizens of Belarus);

- Residence permit or belorussian visa and registration in the passport (for foreign citizens).

Medical insurance policy

1. The travel insurance should be valid for Schengen area if you apply for short stay visa.

2. The insurance must cover the minimum amount of 30,000.00 Euro (coverage: repatriation for medical reasons, urgent medical attention, emergency hospital treatment and transportation of the body in case of death).

3. The insurance should cover the whole period of your stay in Schengen area. If the visa is requested with a longer validity and multiple entries, the travel insurance only needs to cover the first trip. With the 2nd signature on the application form (page 3), the applicant confirms to be aware that for all future trips he/she will also need the necessary travel insurance.

* Medical insurance policy can be acquired directly in our Visa Application Center in Minsk (this service is unavailable in Visa Application Centers in Brest and Gomel).

Documents confirming the purpose of travel



1. *Covering letter from the transport company, interested in the applicants trip abroad, stating the dates of his employment, amount of the salary for the last 3 months and the confirmation of covering the expenses in the amount of at least 50 euro per day of staying.*
2. *Invitation letter from an Italian company in original, signed by the official representative and a copy of his/her identity card.*

Documents proving the applicant is a driver

** In case the application is submitted via “БАМАП” (Association of International Transporters of Belarus) - petition from “БАМАП” requesting visa issuance;*

** In case the application is not submitted through “БАМАП” (Association of International Transporters of Belarus):*

1. *Official letter from the transporter’s company (“БАМАП” for the Republic of Belarus or “АСМАП” for Russian Federation), confirming the company’s membership in “БАМАП”;*
2. *Transport company’s registration certificate;*
3. *License of transporter’s company for international transfers;*
4. *Permit for international transfers of transporter’s company;*
5. *Registration certificates of car and trailer;*
6. *Copy of the agreement between Italian inviting organization and Belorussian transport company;*
7. *Copies of invoices and CMRs;*
8. *Applicant’s driver’s license and its copy;*
9. *Certificate of an international driver and its copy;*
10. *Social security card and its copy;*
11. *Labor book and its copy.*

Proof of accommodation

- Confirmation of a transport company proving an applicant’s overnight stay in a vehicle (this information can be included in covering letter);

- Hotel booking with the name of an applicant on it.

Transport company the applicant is employed at

** It is on the list of transport companies accredited with the Embassy: some documents may not be required, in case the transport company provides the Embassy with the notarized copies of these documents;*

** It is not on the list of transport companies accredited with the Embassy: all the documents are required to be presented.*

Copies of the passport’s pages



Copies of the passport's pages with personal data (pp. 31-33) and previous Schengen visas for the last 3 years.

Forms of Consent for processing of personal data & Application for Service

Please, download both the forms of [Consent for processing of personal data & Application for Service](#) and [Information on the protection of individuals with reference to the processing of personal data](#), complete it with the requested data, sign and attach with all your documentation. Please note that both forms are mandatory for application submission.

To get the passport from Visa Application center, one must provide

Copy of passport pages (pp. 32-33).

**Original documents, presented with copies, are returned to applicants (for example, driver's license, certificate of an international driver, covering letter from the company, etc.).*

Please, before applying make sure that you have copies of the documents required for getting the passport.