



TLSCONTACT VISA APPLICATION CENTRE – ARMENIA

LIST OF DOCUMENTS OFFICIAL MISSION OR VISIT (LESS THAN 90 DAYS)

You want to go to Italy for an official mission or visit.

All the presented documents should be translated in Italian or in English.

All documents (especially passport copies) must be submitted on A4 paper.

GENERAL DOCUMENTS FOR ALL APPLICANTS

Schengen Visa Application Form

Duly completed (in Italian or English), dated and signed by the applicant in person. The visa application form is available on the [Visa information – Links & Downloads](#) page. In case of minors (below the age of 18), the application form needs to be signed by parents or by the person exercising legal guardianship.

Passport

Original + 2 copies (main pages)

Photograph

2 photos

Travel insurance

Airline Ticket reservation

Proof of accommodation

e.g. hotel booking with price indication

Proof of economic and social ties in Armenia and sufficient means of subsistence during the period of intended stay

Recent letter from the employer with salary indication (issued no later than a month ago);



Bank statement of the applicant covering the last three to six months. The statement should be only in English or Italian language;

*Bank reference (issued not later than 20 days ago). The reference should be only in English or Italian language;
Proof of property ownership (cars, apartments or other real estate).*

Non-Armenian nationals:

Proof of legal residence in Armenia valid 3 months after the intended date of departure from the territory of Member States

A letter issued by a competent authority of Armenia confirming that the applicant is a member of its delegation, respectively a permanent member of its delegation, traveling to the territory of the other Party to participate in the aforementioned events, accompanied by a copy of the official invitation

The invitation must specify the details of the accommodation; in case it is not provided by the event organizer, a hotel booking is required.

The letter or the official invitation must specify who covers the expenses. In case the expenses are to be covered by the applicant, his/her bank statement for the last three months is required.