



## TLSCONTACT VISA APPLICATION CENTRE – ARMENIA

### LIST OF DOCUMENTS

### TOURISM VISA (LESS THAN 90 DAYS)

*You want to go to Italy for a visit and your stay will not exceed 90 days.*

All the presented documents should be translated in Italian or in English.

All documents (especially passport copies) must be submitted on A4 paper.

☐ **Schengen Visa Application Form**

*Duly completed (in Italian or English), dated and signed by the applicant in person. The visa application form is available on the [Visa information – Links & Downloads](#) page. In case of minors (below the age of 18), the application form needs to be signed by parents or by the person exercising legal guardianship.*

☐ **Passport**

*Original + copies of all pages with a stamp and visa, + 1 more copy of the main page for passport return*

☐ **2 Photos**

*(Size: 3.5 x 4.5 cm)*

☐ **Travel insurance**

☐ **Airline ticket reservation**

☐ **Proof of accommodation**

*Example: hotel booking with price indication*

☐ **Proof of economic and social ties in Armenia and sufficient means of subsistence during the period of intended stay**

*Each applicant is required to provide documents according to his/her civil status:*

**•Recent letter from the employer with salary indication (issued no later than a month ago); •Bank statement of the applicant covering the last six months (Reference letter from the Bank will not be accepted because it's not showing the movement of the account).** The statement should be only in English or Italian language.

A) Birth certificate and copy - which proves the kinship with the family member he/she travels with, or who is responsible for travel and stay expenses, if necessary; translated in Italian or in English.

B) Marriage Certificate and copy that proves the kinship with the family member he/she travels with or who is responsible for travel and stay expenses, if necessary; translated in Italian or in English.

C) Pension Certificate (original and copy); translated in Italian or in English.

D) Death Certificate (original and copy) / (Death certificate of a family member) (if available)  
translated in Italian or in English.

☐ **Proof of property, copy (House, land, vehicle etc.)** translated in Italian or in English.

☐ **Certificate of registration of legal entity, copy** translated in Italian or in English.

☐ **Private entrepreneurship: a registration of the applicant's company in the state register.** translated in Italian or in English.

- Recent letter from the employer with salary indication (issued no later than a month ago);

☐ **Non-Armenian nationals: Proof of legal residence in Armenia valid 3 months after the intended date of departure from the territory of Member States**

☐ **Proof of accommodation in all the Member States in case the applicant intends visit several Member States**

☐ **Minors traveling without parents or with one parent**

- Birth Certificate (original and copy); translated in Italian or in English.
- Marriage Certificate of parents (original and copy); translated in Italian or in English.
- The consent of the parental authority or legal guardian only in case the minor travels alone or only with one parent (In the consent it must be mentioned the name of the adult who accompanies the minor with the passport copy of the person, valid Schengen visa and booking of the air-ticket and accommodation).
- The Parental Consent **cannot be older than one month**. The consent should be translated into English or Italian with Notary authorization.
- The application form of the minor must be signed by both of the parents at the Visa Application Center on the same day, in front of the TLScontact agent, even if they have authorized a third person to accompany their child.

**N.B. If one of the parents is not in the country, then he/she must go to the Embassy of Italy in the foreign country he/she is a resident and give an authorization to the other parent. Then he/she can send the copy of the authorization to the other parent for applying for visa for their minor child. Or one of the parents can give an authorization and request an apostille in the foreign country he/she is a resident and send the copy of the document to Armenia.**