



TLSCONTACT VISA APPLICATION CENTRE – ARMENIA

LIST OF DOCUMENTS

TOURISM VISA (LESS THAN 90 DAYS)

You want to go to Italy for a visit and your stay will not exceed 90 days.

All the presented documents should be translated in Italian or in English.

All documents (especially passport copies) must be submitted on A4 paper.

Schengen Visa Application Form

Duly completed (in Italian or English), dated and signed by the applicant in person. The visa application form is available on the [Visa information – Links & Downloads](#) page. In case of minors (below the age of 18), the application form needs to be signed by parents or by the person exercising legal guardianship.

Passport

Original + copies of all pages, + 1 more copy of the main page for passport return

Photos

(Size: 3.5 x 4.5 cm)

Travel insurance

Airline ticket reservation

Proof of accommodation

Example: hotel booking with price indication

Proof of economic and social ties in Armenia and sufficient means of subsistence during the period of intended stay

Each applicant is required to provide documents according to his/her civil status:

- *Recent letter from the employer with salary indication (issued no later than a month ago);*
- *Bank statement of the applicant covering the last three to six months. The statement should be only in English or Italian language.*

The bank statement is a mandatory document. If the applicant cannot provide it, then must submit other documents in order to proof the availability of adequate means of subsistence for the period of intended stay in the Schengen Area.

A) Birth certificate and copy - which proves the kinship with the family member he/she travels with, or who is responsible for travel and stay expenses, if necessary;

B) Marriage Certificate and copy that proves the kinship with the family member he/she travels with or who is responsible for travel and stay expenses, if necessary;

C) Pension Certificate (original and copy);

D) Death Certificate (original and copy) / (Death certificate of a family member) (if available)

- Certificate of registration of legal entity, copy**
- Private entrepreneurship: a registration of the applicant's company in the state register.**
 - *Recent letter from the employer with salary indication (issued no later than a month ago);*
- Non-Armenian nationals: Proof of legal residence in Armenia valid 3 months after the intended date of departure from the territory of Member States**
- Proof of accommodation in all the Member States in case the applicant intends visit several Member States**
- Minors traveling without parents or with one parent**
 - *Birth Certificate (original and copy);*
 - *Marriage Certificate of parents (original and copy);*
 - *The consent of the parental authority or legal guardian only in case the minor travels alone or only with one parent (In the consent it must be mentioned the name of the adult who accompanies the minor with the passport copy of the person, valid Schengen visa and booking of the air-ticket and accommodation).*
 - *The Parental Consent cannot be older than one month. The consent should be translated into English or Italian with Notary authorization.*
 - *The application form of the minor must be signed by both of the parents at the Visa Application Center on the same day, in front of the TLScontact agent, even if they have authorized a third person to accompany their child.*

N.B. If one of the parents is not in the country, then he/she must go to the Embassy of Italy in the foreign country he/she is a resident and give an authorization to the other parent. Then he/she can send the copy of the authorization to the other parent for applying for visa for their minor child. Or one of the parents can give an authorization and request an apostille in the foreign country he/she is a resident and send the copy of the document to Armenia.